



Timeline Festival Committee Minutes.

Saturday June 25th 2015.

The meeting convened at 2.10 pm at Mark's property in Belgrave.

Present: Keith Day, Chase Day, Mark Haviland, Sandy Sempel, Carlyle Coulson, Mikhael Heeschen, Chris Tosh, Mark Pountney and Sharon Sempel

Apologies: Rob Powell and Tadd Lyons

Previous Minutes

- The minutes of the previous meeting were read. Sandy moved that they be approved, and Chris seconded the motion.

Action Points from Previous Meeting

- **T-shirts.** Keith said we were running out of time for this year as Tadd hadn't sent through an update. Sandy said that about a quarter of the money for t-shirts comes in at conferences, arriving about a week beforehand. Chase reminded the committee that Timeline has an online shop. The issue has been put off until next year. Chase suggested that we hold a competition for designs. Keith moved that the issue be postponed, and Chris seconded it.
- **Encampments map.** Mark H presented his design for the map of the encampments.
- **Wristbands.** Keith told the committee that an extra \$100 would be needed for the silicon wristbands, as the setup and shipping was not included in the original quote, bringing the overall cost to around \$500, and suggested that we go instead for paper wristbands at a cost of \$50. After discussion, the committee opted to stick with the silicon bands as they felt people could keep these as a souvenir of the event.

Correspondence

- Merchant applications and fees were received from Maggie and Debbie. Debbie is taking Roy Castell's stall.
- An email was received from Serena, the Kryal Castle business manager, saying that the directors have raised issues regarding the cost of meals for reenactors during the event. Serena noted that as we had already communicated that there would be meals that it would be too late now to change the arrangements for this year. Kryal, however, have reduced the

lunch to a simple soup and roll and the evening feast will now only be two courses and people could top up their meals with a range of side dishes (at their own cost). Serena also noted that next year's event will be subject to re-negotiation of certain items such as camping, food and beverages and so on. Serena also raised an issue that one of the directors noted that people were drinking in the encampments in the evening and raised concerns regarding their liquor license.

- Serena agreed to provide Keith with a map showing where alcohol could be drunk during the event and people can purchase alcohol from the bar in the castle at bar rates.
- Keith replied that he didn't know there was any issue regarding the cost of the evening meal as the meals were negotiated in lieu of fee's being paid for attendance. Keith was also not aware of any issues relating to the drinking of alcohol in the encampments as he had been told this would be ok (by previous Kryal management) as long as alcohol was not taken in to the venue.
- Keith said he was disappointed with this communication and showed concern in where this appeared to be heading for 2016 and questioned whether Kryal intended to start charging re-enactors to attend future events or to camp overnight etc. and viewed the reenactors as a potential source of income rather than an a valuable resource that added value to their business by increasing patronage.
- Chase asked if the problem was simply one of us not buying from Kryal that was the problem and that they had an expectation that any alcohol should only be purchased at the bar and by people bringing their own it reduced their potential income or are we actually breaking the law by drinking outside of the castle walls? Carlyle cited the rules on drinking in a public place: the car park is listed as private land. Sandy said the rules for drinking in the car park are the same as for any public place.
- Mikhael said we have an obligation to tell re-enactors what the rules are, but it would be difficult to police them if people drink in closed tents at night. Keith agreed and pointed out that the committee will not tolerate intoxication, as it is a public event, and it is understood that there is to be no drinking while the public is on the site even within designated areas.
- Chase suggested further discussions with Kryal.

Financial / Account Status

- The receipt of the two merchants' fees brings our funds to \$1,062.87. Proposed as accepted Sandy, seconded Mark H.

New Member Applications

- None. Paperwork has not yet been received from Matt Curran. Matt should be removed from the committee distribution list until this is received.

General Business

- Various people have requested tickets for the feast that are not technically classed as reenactors or merchants during this event. Keith reminded the committee that the feast is for re-enactors to repay them for providing entertainment during the weekend. For example, Cameron the castle blacksmith has asked for tickets to the feast but will be working as a staff member at the blacksmith's shop rather than attending as a reenactor with one of the groups. If he is attending simply as a member of staff, he wouldn't qualify for the feast. To go to the feast he would either need to be actively involved as a reenactor as part of a club or come as a merchant, in which case he would be required to pay a fee the same as the other merchants.
- Chase asked if we could put Lord Stephen and Wendy on the waiting list. It was conceded that people who have reserved tickets are likely to drop out, and that the resulting spare tickets will be distributed according to need. It was pointed out that Lord Stephen is now a paid Kryal staff member, which he wasn't last year, and thus we need to determine from Kryal what his position is. Sandy said that both Lord Stephen and Wendy are members of Frojel, but they aren't on Frojel's guest list. Chase said that being a member of a group was not enough; one had to actively contribute to the event. She asked Sandy to clarify Lord Stephen's position. Keith said that with us being fully booked, he was taking Lord Stephen and Wendy off the guest list, but agreed that there would probably be spare tickets.
- Sandy pointed out that Erin (of Frojel) would be celebrating her 21st birthday on that night, and that she and her mum would be present as part of the Frojel group. Keith noted this was not an official part of the event / evening meal and therefore the business of Frojel and did not need committee approval or committee resources to organise.
- Chase said that there would be a sign-in sheet at the registration desk for each group and people attending would nominate which group they were attending with. Keith said he would distribute tickets according to how many of each group had turned up to a maximum requested in their applications. For example if Club X request 12 tickets and 15 members turn up they would only receive 12 tickets. However if they requested 12 tickets and only 8 sign in as Club X, they would only receive tickets for the 8 that signed in..

Poster

- The poster was passed around for the committee to inspect. Chase suggested some amendments including greater involvement of the WW1 groups. Keith also proposed some changes. Chris proposed that the poster be approved (pending changes being made) and Sharon seconded the motion.

Safety

- Carlyle has completed the safety briefing. It runs to three pages, and is generic, so it can be used in future years. Keith asked for a section on alcohol to be included, and it would then be posted on the Timeline website. He would ensure that it was circulated to all the groups.
- Chase said that there had to be a good clean up after the Holmganger, and before the skill-at-arms competition. Carlyle volunteered himself and Mark P to help with the clean-up. Sandy said that the Holmganger would take place well away from the jousting area. Carlyle said he would go over the area with a powerful magnet.
- Chase said it would be necessary to check for gun licences when people were carrying firearms. She proposed a different coloured wristband for people with firearms. Keith said he would follow it up.
- Sandy also queried the safe distance for the public during the archery event; Sandy was concerned that arrows could ricochet off of targets. Keith pointed out this was a Free Company Event (White Company) and they were responsible for that activity and we would be guided by them.
- Keith said there should be no firearms or prohibited weapons for sale on trade blankets during Saturday and Sunday when members of the public were in attendance. Groups can trade between themselves on Friday but should still be aware of the rules regarding sale of these items.
- Re-enactors will need to be reminded that members of the public are not allowed to handle prohibited weapons, this especially applies to children having their photos taken, and you can't just let them hold your sword for a photo as you will be liable if something happens.
- Carlisle noted that "Halt" and "Hold" were the official commands for the cessation of combat.
- Chase asked that Carlisle note on the safety brief that Sharps in the skill-at-arms were to be identified with yellow duct tape.
- Keith asked that Carlisle note on the safety brief that Committee members would be identified with brassards during the event.
- Keith asked that Carlisle note on the safety brief that the first aid post is located in the administration office.
- Keith asked that Carlisle note on the safety brief that all encampment fires must have a water bucket.

- Carlisle and Chase noted that only marshals and participants are to be allowed on the field during the skill-at-arms (no photographers).

Animals.

- There are to be exemptions from the ban on animals for the two Frojel “Viking” dogs, and for the two NVG ferrets. Chase moved that this be accepted, and Keith seconded.

Next Meeting

The next meeting is to be held at Keith and Chase’s house at 2 p.m. on August 8th, followed by a final meeting at Kryal Castle (TBC) on September 5th at 3 p.m.

Meeting Closed

The meeting closed at 4.00 p.m.

Action Points

What	Who
Contact Warrenheip CFA re: parking	Keith
Keith to organise wrist bands	Keith
Talk to Cam re: Feast	Keith
Talk to Matt re: Paperwork	Mark H
Keith to discuss alcohol issue with Kryal at next meeting	Keith
Finalise and distribute poster	Mikhael