



Timeline Festival Committee Minutes.

Saturday November 1st 2014.

The meeting convened at 2 p.m. at Sandy's house in Pakenham

Present: Keith Day, Chase Day, Carlyle Coulson, Matt Curran (for SCA) Mark Haviland, Mikhail Heeschen, Mark Pountney, Sandy Sempel, Chris Tosh.

Apologies: Tadd Lyons and Sharon Sempel.

Previous Minutes

- The minutes of the previous meeting were read and proposed as accepted as correct. Sandy moved that the minutes be accepted, and Chase seconded.

Action Points from Previous Meeting

- None outstanding

Correspondence

- None to report

Financial / Account Status

- Chase reported a current balance of \$862.87

New Member Applications

- None.

Discussion / Review of 2014 event

- There was discussion of advertising, and models for future events. Chris suggested that we become familiar with the local councils. Re-enacting could be presented as promoting a healthy lifestyle.

- Sandy mentioned that one of the local farmers is prepared to rent out his land for parking.
- The consensus is that we should aim to hold the next event in the first or second week of September 2015. There will not be an event at Easter, as there is too much else happening at the same time. However, a LARPs Easter event is a possibility.
- Matters to be discussed with Kryal Castle management include food, parking, and combat in the encampments. (Keith to meet with Kryal to discuss)
- Mark P said that we need safety officers in the encampments. Sandy said that groups should each provide their own. Chris said that combat areas need to be roped off, and all groups need to have a first-aider. The question of who is responsible if someone gets hurt was discussed as an insurance matter.
- Chase said someone from Timeline should be controlling the combat. Mark P said everyone knows the rules for metal weapons. Sandy said that the metal weapons people need a place to warm up before they enter the main arena. Keith noted that fighting outside the arena has taken place.
- Mark P said that a roped off warm-up area is easy to put in place, but a safety officer always has to be present. Carlyle suggested the evacuation point be used as a warm-up area. Chase suggested different warm-up areas for metal weapons groups, LARPs, etc. She commented that LARPs and SCA marshal their own events. Sandy remarked that there are about 45 edged weapons marshals in Victoria.
- Carlyle raised the issue of safety. The risk management plan covers everything. The emergency evacuation point is an issue still pending. ISO 31000 covers it. Procedures to comply with it have been listed (including four pages on firearms control). All signage has been covered.
- It is yet to be decided what the safe distance is for cannons.
- Matters of toilets and potable water have been covered.
- Australian Federal Police bomb safety procedures have also been incorporated in the document.
- Keith suggested an alternative location for the modern camping. The existing modern camping location could be used for training and warm-up. It could also possibly be used for smaller combat displays.
- The encampment displays need to be better advertised. This part of the site could be incorporated into children's treasure hunts.

- Chase said we need to know what activities are actually being demonstrated in the encampments (e.g. spinners, weavers, bookbinders). Lord Stephen (MC) also needs to be told what is going on. All in all, a bit more structure is required. The encampments are also a golden opportunity for clubs to recruit.
- It was suggested that a sign could be posted when members of an encampment are away fighting in the arena.
- It was thought better if Kryal charges at the gate rather than at the castle door.
- Chase suggested the timetable could in future incorporate a half hour of “horse events” in the arena. Keith said he would discuss it with Kryal management, but first of all we need to know who is coming. Chase said she would contact horse people she knows, tendering to them a scenario involving horses in the event. Sandy proposed a motion to this effect and Mark P seconded it.
- It was also suggested by Chase and Sandy that there be a similar half-hour block for black powder groups to work together, although Sandy said it needed to be a “gun” event rather than a black powder event. It was suggested the event be divided into muzzle-loaders and modern weapons.
- Keith stressed the importance of fun in the events (cannons shooting tennis balls, howitzers firing basketballs, etc.)
- Sandy said that too many events focus on a limited time period, and that it is better for us to have an all-inclusive event. Entertaining the public is the key *inside* the castle, and the LARPs are the most entertaining of all.
- Sandy foresaw a time when the events would be different on the two days. Chase and Chris suggested that groups from the same historical period get together to do bigger performances. Keith suggested a Bannockburn-style co-ordinated event.
- Keith suggested that groups that went in first the last time need not do so the next time (chronological correctness is not essential in the arena).

AOB

None

Next Meeting

The next meeting is to be held on Saturday December 13th at 1pm. at Mark’s house.

Meeting Closed

The meeting closed at 3.40 p.m.

Action Points

What	Who
Complete annual return needs completing	Keith / Mark / Chase
Meet with Kryal re: 2015 event(s)	Keith