



Timeline Festival Committee Minutes.

Saturday April 12th 2015.

The meeting convened at 2.35 pm at Carlisle's property in Preston.

Present: Keith Day, Chase Day, Tadd Lyons, Carlyle Coulson, Mikhael Heeschen and Mark Haviland

Apologies: Sandy Sempel, Sharon Sempel, Mark Pountney, Chris Toth and Warren McArdle.

Previous Minutes

- The minutes of the previous meeting were read. Carlyle moved that they be accepted, Mark Haviland seconded

Action Points from Previous Meeting

- Keith met with Kryal, update to follow in general business

Correspondence

- There was no new correspondence.

Financial / Account Status

- The association's finances remain unchanged at \$862.87

New Member Applications

- No new membership applications were received.

General Points

- Keith reported on his meeting with Kryal Castle management. Justin Holland has left. A new member of the management team (Serena) is handling marketing. Phil Leach is expected to take on much of the responsibility for dealing with Timeline.
- The Kryal meeting dealt with the matter of non-period camping, which is to be moved, and its former site to be used as a warm-up area. SCA and LARP combat was discussed.

- Kryal management will provide showers.
- Kryal management has agreed to third party food vendors for the event, Keith to organise
- The Knattleiker may be included as part of the activity in the arena. It was suggested it could be a lunch time event, or else the last event of the day. Kryal normally closes at 4.30 p.m., but management may be willing to delay closing time, so that the Knattleiker can take place at 4.30. This is subject to further discussion.
- Registration is now open and closes at the end of May. A few have already been received.
- The Abbey is now available for the evening meal, as the wedding formerly taking place there has now been rescheduled. The Cabaret is no longer to be a dormitory, so that is also available. The total seating available is therefore around 220. There will be a buffet arrangement for the overflow, free of charge. For the sit-down meal, a nominal charge of \$5.00 has been proposed, in order to ensure that people turn up, and we know who is coming. Keith proposed that the treasurer set up a PayPal account to allow people to pre-pay, and Tadd seconded.
- Kryal will manage advertising, but Timeline will promote the event on Facebook. Chase asked if there could be some photos of us. Keith said that he had given Kryal a CD ROM of Timeline photos.
- It has been proposed that Warrenheap CFA be contacted to see if they are prepared to provide a crew for parking marshals in return for a gold coin collection. Re-enactor parking is to be moved to free up more space for paying customers. A tractor may be required in the event of wet weather.
- Chase said there were eleven submissions for the Skill at Arms event. She presented a list, together with a plan of the course. It was proposed that each participant make two runs, one to be judged for accuracy, the other for speed. The time limitation did not permit all twelve to take part, so the number was whittled down to six; there was discussion of the logistics of horse float management. Tad suggested a dry run to see how long the course takes to complete. Chase stressed the importance of the Light Horse involvement in the ANZAC Centenary year. Keith suggested that those who didn't make the cut go on a reserve list. Chase said she would discuss the finer points of the event with Phil Leitch.
- Kryal has said it is generally happy with the Skill at Arms part of the event.
- Tadd said he wanted to do T-shirts. Keith said there were shirts already available on the Timeline website. Furthermore, funding would be an issue. The price of the shirts was yet to be determined. Chase suggested that one shirt be printed to get pre-orders going, as pre-ordering was critical. Carlyle said there should be some colour options. In the early days, Kryal had some disquiet about merchandise. Tadd expressed confidence that he could sell the shirts, and said he would prepare some mock-ups.

- It was pointed out that there needs to be a system for alerting groups when they are due to appear in the arena. Carlyle proposed a crier.
- The auction needs to be better organised. At the last event, eighty out of three hundred re-enactors were present at the raffle, and an auction might draw a better turnout. It was suggested that a silent auction might be better, and Keith proposed putting a stall in the rotunda.
- Carlyle mentioned that the safety gear now has its own box. He has also ordered evacuation point stickers to be applied to panels. Keith said we shouldn't be taking on what is Kryal's area of responsibility. Chase said Kryal was only concerned with the interior of the castle, it was not clear who would deal with people in the encampments.
- Wristbands were a necessity for all combatants, and paper ones were preferred as they are non-transferrable. One pass was to fit all. Mikhael said he would investigate options.
- There was discussion of the desirability of trade blankets, particularly for the Friday, and the need for expressions of interest regarding events on the Friday.
- Keith suggested groups might want to give talks about what they do. It was seen as a way for groups to identify themselves.
- Keith said there needed to be better signage for the encampments. Mikhael suggested there be a map for the encampments, and Mark H volunteered to draw one (perhaps "Middle Earth style").

Next Meeting

The next meeting is to be held on Saturday May 16th at 2pm at Keith and Chase's property

Meeting Closed

The meeting closed at 4.25 p.m.

Action Points

What	Who
Keith to talk to Kryal about extending opening hours to 5.30pm	Keith
Look at alternative options for wristbands	Mikhael
Look at merchandise (t-shirt) options	Tadd
Finalise skills at arms event / discuss with Phil	Chase
Contact Warrenheip CFA re: parking	Keith
Draw up map of the encampments	Mark H