



## **Timeline Festival Committee Minutes.**

**Saturday January 30<sup>th</sup> 2016.**

The meeting convened at 2.15 pm at Deer Park VIC.

**Present** were Keith Day, Mark Haviland, Chase Day, Carlyle Coulson, Chris Tosh, Jarrah Stinchcombe-Wighton and Mikhael Heeschen

**Apologies** received from Sandy Sempel, Sharon Sempel, Robert Powell and Mark Pountney

### **Previous Minutes**

- The previous minutes were read. *Carlyle moved that the minutes be accepted.*

### **Action Points from Previous Meeting outstanding**

- No outstanding points

### **Correspondence**

- None received

### **Financial / Account Status**

- Our finances currently stand at \$1602.71

### **New Member Applications**

- No new membership applications were received.

### **General Business / 2016 event**

- Keith proposed a motion to extend the committee by one member. Motion was passed.
- Keith proposed a motion that Mikhael Heeschen filled the open committee position. Motion was passed.
- There was discussion of merchant fees, trade blankets, and heralds. Lord Stephen had approached the committee after the 2015 event and said he would be prepared to Herald

the event at a cost of approximately \$2,000+ for the weekend. Keith had also approached the Castle Heralds (Matthew Keating and Laurence Heenan). They have both offered to Herald the Saturday and Sunday for nothing, however Keith felt that given they were coming for the weekend and were coming to help out the other reenactors by heralding their events, we could at least cover their fuel costs. Keith proposed we pay \$100 for fuel for the Heralds. Motion was carried.

- Committee insurance: Keith moved that all committee members should have ARA insurance so that we can apply for group cover. Keith proposed that existing ALHF members have their ARA membership paid by Timeline for the first year unless they were happy to organise it themselves. Chase proposed that \$50 cost was acceptable for the group cover for Timeline.
- Chase noted for \$30 extra, there is personal injury insurance option. Keith commented that for each of us it is important to have the right cover for the activities we are involved in. Keith proposed that when we get our ARA numbers, we take out \$50 group insurance, a move that was accepted unanimously.
- Jousting: The committee discussed a number of jousting options and agreed to defer the conversation until our next meeting with the Lions Club / Bannockburn committees.
- Archery: Archery was discussed and Keith suggested that we should look at repeating what Bannockburn did the last time around where an archery course was set up and managed by one of the local archery groups. Timeline would request a one hour session each day to hold an archery competition for Timeline reenactors.
- Armbands: to be of the paper variety, with white for general entry, and purple for firearms. It was proposed to order 400 general entry and 100 coloured.
- Battle of Bannockburn: A discussion took place regarding the battle of Bannockburn event and Keith noted that we were unlikely to get the numbers from the 14<sup>th</sup> century groups so we should look at alternative options. Keith had approached NVG who didn't seem that keen on supporting this event. Mikhael will follow this up.
- Fundraising: Fundraising was discussed and it was suggested that we approach merchants again to donate prizes. Some will have the option of donating a prize instead of paying the pitch fee. Keith suggested a mix of a \$50 fee plus a prize.
- Prize sponsorship: Chase said we could put sponsors' names on individual events, other than the Battle of Bannockburn.
- Requests: Keith proposed a motion that the committee approve a \$50 payment for a software plugin to enable online application forms. Motion was passed.
- Archery at Kryal Castle in March: Chase suggested the Ballarat camping, hunting and fishing store may like to sponsor this event or alternatively Timeline fund prizes to the value of \$50.
- Safety: Carlyle has done a huge amount of safety-related paperwork. Keith said a risk-assessment document is required, also maps.

### **Next Meeting**

The next Timeline meeting is to be held at Carlyle's house on Sunday February 28<sup>th</sup> at 2.00 p.m.

Follow on meeting with Bannockburn scheduled for 2pm on Sunday March 6<sup>th</sup> 2016.

## Meeting Closed

The meeting closed at 4.40 p.m.

## Action Points

<b>What</b>	<b>Who</b>
Keith to discuss with Bannockburn status of jousting arrangements with the Kings Horses, birds of prey and any musicians	<b>Keith/ John M</b>
Discuss with Bannockburn any approaches from reenactors for paid entertainment (who is organising what?)	<b>Keith / John M</b>
Keith to discuss with Bannockburn heralds for the event	<b>Keith / John M</b>
Keith to send Timeline images to John for brochure and to discuss brochure distribution	<b>Keith / John M</b>
Revisit NVG re Battle of Bannockburn	<b>Mikhael</b>
Committee members who are currently uninsured or not with the ARA to organise ARA insurance to comply with group cover requirements	<b>All</b>
Discuss with LARP potential involvement in the Battle of Bannockburn	<b>Chris</b>