



Timeline Festival Committee Minutes.

Sunday October 11th 2015.

The meeting convened at 4.05 pm at Bannockburn Golf Club, Bannockburn VIC.

Present were Keith Day, Sandy Sempel, Mark Haviland, Chase Day, Carlyle Coulson, Mark Pountney, Robert Powell, Chris Tosh and Sharon Sempel

Apologies were received from Matt Curran and Mikhael Heeschen. **Absent:** Tadd Lyons

Previous Minutes

- The previous minutes were read. **Rob moved** that the minutes be accepted, and **Sharon seconded**

Action Points from Previous Meeting outstanding

- No outstanding action points

Correspondence

- Keith read a letter received from Kryal Castle management on the 2015 event. It offered congratulations on Timeline's efforts. Signage was commented on. Kryal raised the issue of merchants camping inside the castle. It also raised the prospect of charging for meals. Other matters for discussion were the toilets and the matter of alcohol within the castle precinct. The matter of discounts for family members of reenactors was also raised.
- Based on the discussions with Bannockburn and proposed change of terms from Kryal that Keith should notify Kryal that we would not be looking to hold the 2016 event at their venue. Keith pointed out that although the venue was proving difficult as a venue for a 2-3 day event he would like to keep the door open to hold some one day events at Kryal as they have been strong supporters of Timeline and a one day event becomes much more viable for both parties.
- The committee agreed that Keith's should formalise a response, thanking them for their feedback and responding to the issues raised.

Financial / Account Status

- Our finances currently stand at \$2,320.71

New Member Applications

- No new membership applications were received.

Post-event survey:

Keith opened a discussion on the post event survey and noted there were 98 responders after the Kryal Castle event.

Ratings:

- Period encampments (highest score - 97% “good” or “fantastic”)
- The overall event (91% “good” or “fantastic”)
- Arena activities (91% “good” or “fantastic”)
- The venue (79% “good” or “fantastic”)
- Event organisation (74% “good” or “fantastic”)
- Merchants (59% “good” or “fantastic”)
- The Venue Facilities (46% “good” or “fantastic”)
- The feast (41% “good” or “fantastic”).
- Lunchtime meals (18% “good” or “fantastic”).

91% said they would be interested in taking part next year.

2016 event

- Chase said that for future events, pre-registration was a must. If people haven't registered prior to the event they should have to come as paying members of the public. She commented that completing 25 ARA memberships on the day was a major pest. On the day, people should simply be ticked off on a list, their insurance checked and then given entry.
- She also said that colour-coded tickets for dinner were a necessity.
- Chase said could we ensure that the merchants remain under the Timeline banner?
- Groups should be able to sponsor prizes for specific events. Keith said that getting merchants to sponsor individual activities should not be a problem
- In regards to merchant pitch fees, Chase proposed a \$50 pitch fee, with \$30 going to Bannockburn and \$20 to Timeline. This would need to be discussed with the venue.
- Chas said that sponsors' signs could be erected during the event. Chris suggested that pennants would be more period correct.
- Chris said he couldn't run the LARPs and fulfil his committee responsibilities as well so he was looking for someone else to coordinate LARP so he could concentrate on the event management. Chase said he did a great job at this year's

event.

- Chase suggested that we hold a committee meeting on the Friday preceding the event so that everyone had the latest information and was aware of the fine detail rather than this just resting on one or two of the committee.
- Mark P said that the Bannockburn Lions Club / Golf Club committees doing in-house management would be very helpful in freeing up Timeline people to do re-enactment work.
- Carlyle said he was bringing a mobile armoury.
- Keith discussed the armoury facilities and merchants with John from the Bannockburn committee. John gave his approval on both issues subject to ratification by the Lions Club / Gold Club.
- There was discussion of reenactors who sell from within the encampments. John said that he was happy to leave the responsibility for this matter to Timeline.
- Rob proposed buying a portable hard drive. Mark P. seconded the motion.
- Chris raised a concern about Geelong Military Re-enactment Group (GMRG) being paid to attend as this could cause issues with other clubs. Keith pointed out that GMRG were being managed directly by the venue due to a long standing relationship they have with them. Rob said that we have to make it clear that Geelong Military Re-enactment Group (GMRG) are part of Bannockburn and not Timeline. Keith said he would raise the matter with the Bannockburn committees.
- The issue also came up about other “paid entertainment” that was being organised by the venue such as musicians and potentially the Trebuchet from all the Kings horses. Keith agreed to discuss with the Bannockburn committees.

Next Meeting

The next meeting (AGM) is to be held on Saturday November 7th at 2 p.m.

Meeting Closed

The meeting closed at 4.45 p.m.

Action Points

What	Who
Keith to discuss with Bannockburn Committees the details regarding commercial arrangements and mechanics of any profit split for the event and how this will be managed	Keith/ John M
Discuss with Bannockburn issue with paid entertainment (who is organising what?)	Keith

Keith to respond to Kryal letter	Keith
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