



Timeline Festival Committee Minutes.

Saturday February 24th 2018

The meeting convened at 2.15 pm

Present were Keith Day, Chase Day, Mark Haviland, Jarrah Stinchcombe-Wighton, Chris Tosh, Rob Powell and Peter Hinchey.

Apologies were received from Mark Pountney.

Previous Minutes and action points from previous meeting:

The minutes of the previous meeting were read. Rob moved that they be passed, and Chris seconded..

Finances: Finances remain at \$2713.19.

New Member Applications

A new member application had been received from Sarah Tosh.

Correspondence

- Mark H. has been in contact with Moorabool Shire Council regarding financial support for the next event. The next round of grants comes in March. Mark H. will follow it up.
- Keith remarked that we should look at tourism grants.
- There was an email from a Portuguese group of musicians regarding the next event, but they were told that there was no funding available for them, and they showed no further interest.
- Keith noted that Silver Vixen Archery had contracted to do a display, and would also be present as merchants.

2017 event review / 2018 planning / General Business

- Keith raised the matter of proposed changes to the firearms regulations, which could impact on the event. Each group may have to apply for its own Populous Place Permit (PPP). This could have a negative impact on the Napoleonic segment of the event in particular. The proposed changes will go before the Victorian State Parliament in March.

- Keith has met with a Victorian MP who has suggested putting forward a petition through the Parliamentary website.
- Rob discussed licences for replica weapons, which require a Category E licence. All weapons brought to the event will have to be checked against a licence.
- Chase said there was a need for very clear guidelines, and Keith added that that was especially true for the World War II people.
- Jarrah asked about firearms regulations, and Keith said that a copy of the Firearms Act is kept at reception.
- There was discussion of exemptions for crossbows, throwing axes and maces. Keith suggested we hold an axe-throwing competition. Chris seconded it, remarking that it was an event that would be open to all time periods from Viking to World War II.
- It was noted that registration for merchants and groups is live as of now. Keith said he would put a note to this effect on the website.
- It was decided that there has to be an eight week cut off for cancellations, after which there can be no refunds given. March to May, there would be an early bird fee of \$75. From June to August the regular \$100 fee would apply. Post August, the fee would be \$125, with no refunds.
- Chase said we should have timetables professionally printed two weeks prior to the event.
- There was discussion of banners. Keith suggested banners with the Timeline logo be put around the arena.
- Keith asked for guidance on what merchants we want to have at this years' event. It was noted that the public are the customers as well as re-enactors.
- Chase commented that we want to maintain a certain standard. Different classes of merchants need to be kept separate.
- Rob queried whether it would be worth organising a mobile ATM.
- Keith replied that it would depend on the cost. He asked if we want to increase merchant fees for having an ATM, and said there has been push-back from merchants.
- Traditionally we use the merchants' fees for advertising, so if there is to be more advertising, we have to raise merchants' fees.
- Chase asked if we wanted to check out traders at the Ballarat flea market. This commented that anything handmade is a good seller.
- Chase said that we should distribute business cards. Keith said we should allocate a

budget of \$60, and Chase said 250 would be a good starting number. Peter said that Federation University does 1000 for \$80.

- Keith reported that the person hit on the head by the flying tent post had contacted Kryal Castle saying that he was contemplating suing. A statement has been received from the Fyrd regarding whether the tent was adequately pegged down.
- It was felt that as a general rule, tents in the encampment should be inspected to ensure they are adequately pegged down. Chris said there should be a checklist for the person doing it.
- Chase said that big open tents need to have their sides closed, or else be pulled down. Keith agreed, and discussed JOAS tent lines intruding into the public space.
- Chase said the need to tell us if they are bringing tents above a certain size, and queried the possibility of spray painting lines for a path. Chris observed that in that case, people would feel as if they couldn't move off the path.
- Keith noted that we should have put the JOAS tent in a different location.
- Jarrah commented that the tent might have an acceptable footprint, but still have ropes that extend too far out.
- Chase suggested the possibility of glowsticks to mark tent lines at night. Keith thought this was a good idea.
- Chase also proposed a spotlight on a pole, and Keith said it was something to flag for the next meeting with Kryal management.
- Chris said we must make it clear that there are no powered sites at Kryal. Chase said we need to have the address of the nearest caravan park with powered sites.
- Keith said we should push Kryal to extend the Saturday opening hours to 5.30, especially if the feast begins at 6.00.
- Chase said it might be possible to finish earlier on the Sunday. There was discussion of bumping in on Thursday, so Friday could just be a social day.
- It was also stressed that there should be no cars in the camping area.
- It was noted that we need to keep cars out when people are packing up on Sunday afternoon. It was commented that the public has paid for a full day on Sunday, and that packing up early needs to be discouraged.
- It was noted that there is effectively a vacant place on the committee. Chris put a motion that we accept a membership application from Sarah Tosh. Chase seconded the motion.

- There was discussion of sponsors, and Chris said he would explore the matter further.
- Keith said we should rehouse HMB, relocating the merchants and the Napoleonic groups.
- There was discussion of bunting. We need twenty star pickets and caps, and eight poles with pigtails.
- Chris said he would talk to motorcycle groups about a fundraiser. It was suggested that there be a gold coin donation for parking, or a sausage sizzle.
- Chase suggested a donation from Timeline.

Next Meeting

The next meeting was set for April 8th, 2018, at Mark H's house in Belgrave, at 2 p.m.

Meeting Closed

The meeting closed at 4.51 p.m.

Action Points

Task	Who
Chris is to be reimbursed for first aid supplies he used	Chase
Purchase first aid kit for reception	TBC
Chris will look into first aiders, St. John's Ambulance, etc.	Chris
Create media talking points for next event	Keith
Keith to meet with marketing agency	Keith
Organise poster for this year's event	Keith
Finalise tokens	Keith
Organise business cards	Keith
Review event guide	Chris
Review committee roles	All
Purchase storage tubs	Chase