



Timeline Festival Committee Minutes.

Saturday September 14th 2019

The meeting convened at 2.06 pm at Gordon VIC.

Present: Keith Day, Richard Bird, Mark Haviland, Louise McNally, Rob Powell, Chris Tosh, Sarah Tosh.

Apologies: Chase Day

Guests: Kryal Castle General Manager Melissa Dimond

Previous Minutes

The previous minutes were read. **Rob moved** that the minutes be accepted.

Correspondence

- There was correspondence from Andrew Armstrong to the effect that he would not be bringing his ferrets to the event.
- Louise asked for a list of outstanding payments, and Keith provided her with one.
- There was discussion of the location of merchants.
- There was communication with David Rowberry on Popcon banners.
- There was an exchange of emails between Keith and a food vendor named Rod. Keith told him there were no vacancies at this year's event.
- The committee received a document from Chase applying for horses to be used at the event. The application was unanimously endorsed by the committee.

Financial / Account Status

Finances currently stand at \$3745.02

New Member Applications

No new applications were received

The 2019 Event.

- Keith discussed sundry purchases. The banners, four additional torches and two spotlights have been purchased.

- There was discussion of tankards and goblets. Fifteen tankards and ten goblets have been ordered. If the potter had made too many, the remainder may be taken as a consignment. Keith said it was possible to sell them through the mead people, on a sale or return basis. Louise sought assurance that sale would be to re-enactors only.
- Louise sought information on the Fechtschule. The matter is to be followed up. Keith said there had been no request for an encampment, only display time in the arena. Louise noted that there was no evidence of period costume on their Facebook page. Further investigation was called for.
- Keith said there was a lack of information on another sword group.
- Louise said that the Romans had a marquee made to look like a room at Pompeii, but there was some discrepancy in the standard seen at different events. Rob said the marquee had to blend in with the period encampments. Keith said he would hold further discussion with the group.
- Louise requested information on what Kryal itself would be doing during the event. Melissa replied that there would be skill-at-arms, face painting, etc. as well as knight school, archery, wizard's workshops, potion-making. The details would be posted on the Kryal website.
- Keith said that he would forward to Kryal the schedule for the event.
- The Grand Parade on Saturday will end with Werribee Half Battery firing their cannon. It is not clear what will happen on Sunday.
- Popcon will take place on Saturday October 5th, with the same format as last year. Timeline will have banners, brochures, etc. Those manning the stand will be in costume, and there will also be mannequins.
- Melissa requested that Timeline bump in to the castle after 2.30 on the Friday, as there will be 180 students there until that time. It will be possible to walk gear in before that time, but no vehicle access.
- Members of the committee volunteered to attend on the Thursday to set up star pickets and ropes.
- There was discussion of discounts for people with tankards and goblets.
- There was discussion of the Popcon leaflet.
- There was discussion of motion sensor lighting for the toilets.
- There was discussion of job distribution among committee members.
- Richard has said he will talk to the local MP and the Knox arts community. Council members are to be invited to the event. It is important to stress the value of the event to the local community. There was discussion of media contacts. Richard will provide feedback to the committee.
- There was discussion of ads to be placed in 'The Best of Ballarat', which appears on October 1st. These cost \$202 plus GST.. The spend was authorised by the committee. Rob spoke of a call to action, with two free tickets to give away.
- Dates for the 2020 event were tentatively announced as October 23rd and 24th, dependent on Kryal's own schedule.

Meeting Closed

The meeting closed at 3.25 p.m.

Next Meeting

The next meeting was set for Sunday October 6th at Chris and Sarah's house, at 2.00 p.m.